

NOMINATION SHEET

The Nominating Committee would like your support, as a Club member, in selecting the 2008/2009 Newmarket Skating Club Executive.

PRESIDENT:

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- Chairperson of the Executive, responsible for all Club activities, manages the Office Administrator

VICE-PRESIDENT:

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- Responsible for formulating and presenting budgets, managing ticket ice, assisting the President

SECRETARY:

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- Records and distributes minutes from monthly meetings and the Annual General Meeting, manages club correspondence, manages office supplies

SKATE CANADA TEST CHAIRPERSON:

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- Responsible for organization, scheduling and administration of all matters relating to Club Test Days

TREASURER:

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- Manages all Club finances, incoming and outgoing, prepares financial statements

BADGE TEST CHAIRPERSON:

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- Oversees the responsibilities of the Operations Coordinator for all administrative matters for Learn-To-Skate programs and Town programs.

MUSIC CHAIRPERSON:

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- Organizes and manages Club music and music players for sessions, Test Days and other Special Events

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PUBLICITY & PUBLIC RELATIONS:

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- Responsible for promoting and publicizing Club activities and skaters' successes including Test day results and competition results

LIAISON CHAIRPERSON:

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- Acts as liaison between NSC Executive, coaches and parents/skaters

HEAD ICE SUPERVISOR:

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- Responsible for arranging for, and managing all matters relating to Program Assistants, as well as managing skater development programs and seminars.

WAYS & MEANS CHAIRPERSON:

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- Responsible for "passive" fundraising, managing Club Apparel and accessories

COMPETITION CHAIRPERSON:

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- Manages Club Competition, communicates competition information, Club representative at Area meetings

BANQUET CHAIRPERSON:

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- Manages all aspects of the annual Awards Banquet

CARNIVAL CHAIRPERSON:

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- Responsible for all duties related to Carnival and Carnival committees

Nominator's Name (print): _____

Nominator's Signature: _____

Nominator's Email: _____

All nomination sheets should be signed and placed in NSC drop box at the main reception desk on the second level of the Magna Centre on or before March 25, 2008.